



TO COUNCILLOR:

E R Barr
L A Bentley
Miss A R Bond
G A Boulter
J W Boyce
Mrs L M Broadley
F S Broadley
D M Carter (Deputy Mayor)
Mrs K M Chalk

Miss M V Chamberlain
M H Charlesworth
M L Darr
B Dave
R F Eaton
Mrs L Eaton JP
R E Fahey
D A Gamble
Mrs S Z Haq (Mayor)

J Kaufman
Dr T K Khong
Mrs H E Loydall
K J Loydall JP
Mrs S B Morris
R E R Morris
R H Thakor

Dear Councillor *et al*

I hereby **SUMMON** you to attend a meeting of the **COUNCIL** to be held at the **COUNCIL OFFICES, STATION ROAD, WIGSTON** on **TUESDAY, 5 SEPTEMBER 2017** at **7.00 PM** for the transaction of the business set out in the Agenda below.

Yours faithfully

Council Offices
Wigston
01 September 2017

Mark Hall
Chief Executive

<u>ITEM NO.</u>	<u>AGENDA UPDATE</u>	<u>PAGE NO'S</u>
7.	Petitions, Deputations and Questions	
a)	Brocks Hill Privatisation ePetition	1 - 25
17.	Receiving of Minutes for Information	
h)	Minutes of the Licensing and Regulatory Committee held on Wednesday, 19 July 2017	26 - 29
j)	Minutes of the Policy, Finance and Development Committee held on Tuesday, 25 July 2017	30 - 36

For more information, please contact:

Democratic Services
Oadby and Wigston Borough Council



Council Offices
Station Road, Wigston
Leicestershire
LE18 2DR

t: (0116) 257 2643
e: democratic.services@oadby-wigston.gov.uk

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A TO Z



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ePetition details

Brocks Hill Privatisation

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We the undersigned petition the council to reject proposals for operation of Brocks Hill Country Park by a Private Profit Making Organisation

At the Council meeting on July 6th, 2017 Liberal Democrat and Conservative Party Members resolved that a full report and presentation outlining Sports Leisure Management Limited's proposal for running the Brocks Hill Centre, Oadby be brought to the next Council meeting on September 5th, 2017 covering the key areas of car parking, access and financing arrangements. We petition the Council to continue in-house provision.

This ePetition ran from 23/08/2017 to 30/08/2017 and has now finished.

536 people signed this ePetition.

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Brocks Hill Privatisation

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ePetition responses

- Andree Maclean
- Nick FEAR
- Natalie Austin
- Elizabeth Hassall
- Dinah Cheney
- christine ross
- Christine Stevens
- Anil Patel
- Sally Struszkowski
- Irfan Virk
- eleanor davidson
- ramnikmodi modi
- Frank Bingley
- Anne Garrick
- karin fall
- Mike Tuxford
- Nicola Browell
- Salma Osmani
- Graham Neville
- Joanna Lockley
- Reena Sood
- Helen Leach
- Jessica Horner-Bailey

- Gemma Bee
- Paula Bailey
- Sue Lee
- Farihah Sattar
- Emma Frschini
- Lisa Simpson
- Lucy Cross
- Lee Ward
- Kirsty Hanes
- Chris Stocker
- Sarah Odom
- Cheryl Bayliss
- Eleanor Davidson
- Frank Friedmann
- Alison Calcutt
- Lisa Brooks-Lewis
- Nick Palmer
- Chris Anderson
- Y Jia
- Mary Ball
- Michael Chalk
- Jonathan Angell
- Helen Lawson
- Kate Parker
- Gillian Jennings
- Ben Livingstone
- Rowena Burton
- Alison Navarro
- Margaret Carruthers
- Jane McCarren
- Katherine Nickoll
- Sangeeta Patel
- sherry palmer
- Karen Hammond
- Sarah Foreman
- Steve Gale
- Rachel Lawson
- Nicola Sutcliffe

- Kirsty Ridge
- Michele Cording
- Susan Howard
- dawn ashwell
- HT Tedder
- Sally Robinson
- Heather Human
- Joanne Sharp
- Paul Green
- Alison Wayman
- Margaret Lam
- Sarah Jones
- Sally Cleaver
- Zoe Sneath
- Katy Fox
- Nav Tailor
- Jessica Marsh
- Jane Reynolds
- Steve Marsh
- Rebecca Edwards
- Susan Marsh
- Jean Burbridge
- Alison Austin
- Harriet Walker
- Darshana Rathod
- Suzanna Dunkerton
- Ed Wilson
- Kat Frater
- Claire Sutskova
- Katie Sweeney
- Oonagh Gooding
- Dan Cheetham
- Jennifer Foxon
- Emma Collings
- Breda Sheehan
- Elizabeth Ball
- Denise Taylor
- Frances Perry

- Felicity James
- Laura Hughes
- Andy Green
- Matthew Gough
- Darren Marks
- Clare Carr
- Kai Sheldrake
- Stuart Simpson
- Julie Bounds
- Melissa March
- Louise Lees
- Jon Knight
- Victoria Blackwell
- Amber Shilcock
- Mary Hayes
- Andrew Sheppard-Burgess
- Tony Adams
- Roisin Connor
- Lucy Walsh
- Ruth Smith
- Amy Seal
- AnneMarie Corts
- Aditee Shelley
- Sara Paskell
- Amarith Sandhu
- Angela Bailey
- Lou Buckmaster
- Jennie Cook
- Claire Jones
- Matthew Critchfield
- Julie Bateman
- Tracy Coleman
- Rachel Omand
- Clare Kenney
- jane whiting
- Helen Lentell
- Owen Williams
- Dipak Rajgor

- Peter Washington
- David Towers
- JULIA JONES
- Andy Johnson
- Melanie Smith
- Collis Smith
- Maggie Tedd
- Ade Ige
- Kate Potter
- Ruth Maggs
- Kelly Carr
- michelle ramsey
- Julie Collyer
- Enid Khan
- Fiona Eltham
- Malcolm Tedd
- Julie Hodgett
- Steve Maggs
- Sue Spare
- Jane Cowling
- Jill Jeffrey
- Joanna Luke
- Matthew Luke

Choose page: [1](#) [2](#) [3](#) [4](#) [5](#) [6](#) [7](#) [8](#) [9](#) [10](#) [11](#) [12](#) [13](#) [14](#) [15](#) [16](#) [17](#) [18](#) [19](#) [20](#) [21](#) [22](#) [23](#) [24](#) [25](#) [26](#) [27](#)

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Brocks Hill Privatisation Petition

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Name	Address	Date	Signed	Borough Resident?	
J. Gawn	REDACTED	26/8	[Signature]	<input checked="" type="radio"/> Y	<input type="radio"/> N
J. Gawn		26/8/17	[Signature]	<input type="radio"/> Y	<input checked="" type="radio"/> N
H. Zayat		26/8/17	[Signature]	<input type="radio"/> Y	<input checked="" type="radio"/> N
Sir Zayat		26/8/17	[Signature]	<input checked="" type="radio"/> Y	<input type="radio"/> N
N. Odedra		27/8/17	[Signature]	<input checked="" type="radio"/> Y	<input type="radio"/> N
K. Odedra		"	[Signature]	<input checked="" type="radio"/> Y	<input type="radio"/> N
C. Nourish		"	[Signature]	<input checked="" type="radio"/> Y	<input type="radio"/> N
N. Champanen		" "	[Signature]	<input checked="" type="radio"/> Y	<input type="radio"/> N
J. Champanen		27/8/17	[Signature]	<input checked="" type="radio"/> Y	<input type="radio"/> N
C. Brockbank		27.8.17	[Signature]	<input checked="" type="radio"/> Y	<input type="radio"/> N
J. G. Adall		27-8-17	[Signature]	<input checked="" type="radio"/> Y	<input type="radio"/> N
M. Audley		27/8/17	[Signature]	<input checked="" type="radio"/> Y	<input type="radio"/> N
A. Taylor		27/8/17	[Signature]	<input checked="" type="radio"/> Y	<input type="radio"/> N
K. Oswin		27/8/17	[Signature]	<input checked="" type="radio"/> Y	<input type="radio"/> N
V. M. Oswin		27/8/17	[Signature]	<input checked="" type="radio"/> Y	<input type="radio"/> N
T. Reilly	27/8/17	[Signature]	<input checked="" type="radio"/> Y	<input type="radio"/> N	
C. O'Donovan	27/8/17	[Signature]	<input checked="" type="radio"/> Y	<input type="radio"/> N	
				<input type="radio"/> Y	<input type="radio"/> N
				<input type="radio"/> Y	<input type="radio"/> N
				<input type="radio"/> Y	<input type="radio"/> N



The Labour Party may contact you using the details you have supplied. Details may be displayed on the website of Oadby & Wigston Borough Council.

If you would prefer not to be contacted write to 31 Copse Close, Oadby, LE2 4FD.

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Name	Address	Date	Signed	Borough Resident?
Ian Couer	REDACTED	26 8 17	<i>Ian Couer</i>	(Y) N
PETER SQUIRES		26.8.17	<i>Peter Squires</i>	(Y) N
LJANO THACKER		26-8-17	<i>Ljano Thacker</i>	Y (N)
M. Welsh		26-8-17	<i>M. Welsh</i>	Y (N)
<i>John</i>		26/8/17	<i>John</i>	(Y) N
<i>J. Thacker</i>		26/8/17	<i>J. Thacker</i>	Y (N)
<i>W. Bramley</i>		26/8/17	<i>W. Bramley</i>	Y (N)
<i>W. Thompson</i>		26/8/17	<i>W. Thompson</i>	Y (N)
<i>G. Tuffley</i>		26/8/17	<i>G. Tuffley</i>	(Y) N
J. Potts		26/8/17	<i>J. Potts</i>	(Y) N
D. HAWSON		26/8/17	<i>D. Hawson</i>	(Y) N
P. JENNA		26/8/17	<i>P. Jenna</i>	(Y) N
H. SANDERSON		26/8/17	<i>H. Sanderson</i>	(Y) N
V. Page		26.8.17	<i>V. Page</i>	(Y) N
<i>A. Hefway</i>		26/8/17	<i>A. Hefway</i>	(Y) N
J. B. Richards		26/08/17	<i>J. B. Richards</i>	(Y) N
<i>J. S. Richards</i>		26/8/17	<i>J. S. Richards</i>	(Y) N
Anne Snow		26/8/17	<i>Anne Snow</i>	(Y) N



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Name	Address	Date	Signed	Borough Resident?	
Roger East	REDACTED	26/8/17		<input checked="" type="radio"/> Y	<input type="radio"/> N
Sandra East		26/8/17	S. East	<input checked="" type="radio"/> Y	<input type="radio"/> N
Kayleigh Ki		26/8/17		<input type="radio"/> Y	<input checked="" type="radio"/> N
Faisal Lohar		26.08.17		<input type="radio"/> Y	<input checked="" type="radio"/> N
Sabrina Lohar		"		<input type="radio"/> Y	<input checked="" type="radio"/> N
FASI KHAN		26/8/17		<input type="radio"/> Y	<input checked="" type="radio"/> N
SHAWNA KHAN		26/8/17		<input type="radio"/> Y	<input checked="" type="radio"/> N
JODIE COSGROVE		26/8/17		<input type="radio"/> Y	<input checked="" type="radio"/> N
LAVIA GAMBLE		26/8/17		<input type="radio"/> Y	<input checked="" type="radio"/> N
Rebecca Moulden		26.8.17		<input type="radio"/> Y	<input checked="" type="radio"/> N
M BRADSHAW		26.8.17		<input type="radio"/> Y	<input checked="" type="radio"/> N
A ISLAM		24/08/17		<input checked="" type="radio"/> Y	<input type="radio"/> N
S. FUSEL				<input checked="" type="radio"/> Y	<input type="radio"/> N
FERRAHIM		26.8.17		<input type="radio"/> Y	<input checked="" type="radio"/> N
P JAREMCZENKO		26.8.17		<input checked="" type="radio"/> Y	<input type="radio"/> N
T. JAREMCZENKO		26.8.17		<input checked="" type="radio"/> Y	<input type="radio"/> N
E. KING		"		<input checked="" type="radio"/> Y	<input checked="" type="radio"/> N
S. GARLEY		" "		<input type="radio"/> Y	<input checked="" type="radio"/> N
V. GARLEY		" "	V. J. GARLEY	<input type="radio"/> Y	<input checked="" type="radio"/> N
D JAMES		"		<input checked="" type="radio"/> Y	<input type="radio"/> N



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Name	Address	Date	Signed	Borough Resident?	
Albon (Kern)	REDACTED	26/8/17	<i>[Signature]</i>	<input checked="" type="radio"/> Y	<input type="radio"/> N
G. PARROTT		26/8/17	<i>[Signature]</i>	<input checked="" type="radio"/> Y	<input checked="" type="radio"/> N
A. Myring		26.8.17	<i>[Signature]</i>	<input type="radio"/> Y	<input checked="" type="radio"/> N
C. Brown		26.8.17	<i>[Signature]</i>	<input checked="" type="radio"/> Y	<input type="radio"/> N
K. Page		26.8.17	<i>[Signature]</i>	<input type="radio"/> Y	<input checked="" type="radio"/> N
N. Joubling		26.8.17	<i>[Signature]</i>	<input checked="" type="radio"/> Y	<input type="radio"/> N
J. Joubling		26.8.17	<i>[Signature]</i>	<input checked="" type="radio"/> Y	<input type="radio"/> N
C. DEXTER		26/8/17	<i>[Signature]</i>	<input type="radio"/> Y	<input checked="" type="radio"/> N
D. Staniszewski		26/8/17	<i>[Signature]</i>	<input type="radio"/> Y	<input checked="" type="radio"/> N
A. Passy		26/8	<i>[Signature]</i>	<input checked="" type="radio"/> Y	<input type="radio"/> N
L. CORREY		26/8	<i>[Signature]</i>	<input checked="" type="radio"/> Y	<input type="radio"/> N
R. Ghil		26/8	<i>[Signature]</i>	<input checked="" type="radio"/> Y	<input type="radio"/> N
C. Carpendale		"	<i>[Signature]</i>	<input checked="" type="radio"/> Y	<input type="radio"/> N
A. Storey		26/8	<i>[Signature]</i>	<input checked="" type="radio"/> Y	<input type="radio"/> N
A. Storey		"	<i>[Signature]</i>	<input checked="" type="radio"/> Y	<input type="radio"/> N
D. Scoughl		26/8	<i>[Signature]</i>	<input checked="" type="radio"/> Y	<input type="radio"/> N
K. Dawson		26/8	<i>[Signature]</i>	<input checked="" type="radio"/> Y	<input type="radio"/> N
J. Dawson		26/8	<i>[Signature]</i>	<input checked="" type="radio"/> Y	<input type="radio"/> N
M. Wough		26.8.17.	<i>[Signature]</i>	<input checked="" type="radio"/> Y	<input type="radio"/> N
G. UPTON		26/17	<i>[Signature]</i>	<input checked="" type="radio"/> Y	<input type="radio"/> N



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Name	Address	Date	Signed	Borough Resident?
K. O'Brien	REDACTED	26.8.17	K. O'Brien	✓ N
E Gibbs		26.8.17	E Gibbs	✓ N
F WILLIAMS		26.8.17	F Williams	✓ N
A WILSON		26.8.17	E. G. Wilson	✓ N
H. DAY		26.8.17	H. Day	✓ N
C Watson		26.8.17	C Watson	✓ N
A. Timms		26.8.17	A. Timms	✓ N
A. Fawcett		26.8.17	A. Fawcett	✓ N
Ad Ditcher		26.8.17	Ad Ditcher	Y (N)
Eliza		26.8.17	Eliza	Y (N)
M GIBERT		26/8/17	M Gibert	(Y) (N)
T. HATHAWAY		26/8/17	T. Hathaway	Y (N)
N. G. G. G.		26/8/17	N. G. G. G.	(Y) N
H. PARKER		26/8/17	H. Parker	(Y) N
Sameena Maw		26.8.17	Sameena Maw	(Y) N
Emma Maw		26/8/17	Emma Maw	(Y) N
S. Manji		26/8/17	S. Manji	(Y) N
C. Muntion		26.8.17	C. Muntion	(Y) N
J.W. VANN	26/8/17	J.W. Vann	(Y) N	
K. G. OMISS	26/8/17	K. G. Omiss	(Y) N	



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Name	Address	Date	Signed	Borough Resident?
D. Norman	REDACTED			<input checked="" type="radio"/> Y <input type="radio"/> N
S. Williams				<input checked="" type="radio"/> Y <input type="radio"/> N
M. Williams				<input checked="" type="radio"/> Y <input type="radio"/> N
J. Williams				<input checked="" type="radio"/> Y <input type="radio"/> N
P. McQuaha				<input checked="" type="radio"/> Y <input type="radio"/> N
K. KAYLOR				<input type="radio"/> Y <input checked="" type="radio"/> N
James Cowling				<input type="radio"/> Y <input checked="" type="radio"/> N
Louise Phillips				<input type="radio"/> Y <input checked="" type="radio"/> N
James Johnson				<input checked="" type="radio"/> Y <input type="radio"/> N
Kessa Leport				<input checked="" type="radio"/> Y <input type="radio"/> N
Grant Fraser				<input checked="" type="radio"/> Y <input type="radio"/> N
				<input type="radio"/> Y <input checked="" type="radio"/> N
K. Smallwood				<input checked="" type="radio"/> Y <input type="radio"/> N
A. HAYWOOD				<input checked="" type="radio"/> Y <input type="radio"/> N
A. HAYWOOD				<input checked="" type="radio"/> Y <input type="radio"/> N
R.A. KAYLOR				<input checked="" type="radio"/> Y <input checked="" type="radio"/> N
M. Kelly				<input checked="" type="radio"/> Y <input type="radio"/> N
D. KELLY			<input checked="" type="radio"/> Y <input type="radio"/> N	
R. MOULE			<input checked="" type="radio"/> Y <input type="radio"/> N	
D MOULE			<input checked="" type="radio"/> Y <input type="radio"/> N	



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Name	Address	Date	Signed	Borough Resident?	
J. Baylis	[REDACTED]		J. Baylis	Y	(N)
J. MCATEER		26/8/17	J. Mcateer	(Y)	N
T. Grace		26/08/17	T. Grace	Y	(N)
S. Grange		26/08/17	S. Grange	Y	(N)
E. Cusack		26/8/17	E. Cusack	(Y)	N
K. MARRISTON		26/8/17	K. Marrison	(Y)	N
S. NANCE		26/8/17	S. Nance	(Y)	N
[REDACTED]		26/8/17	[REDACTED]	(Y)	N
P. Raven		26.8.17	P. Raven	(Y)	N
A. Adnan		26/8/17	A. Adnan	(Y)	N
R. WOOLLEY		26/8/17	R. Woolley	(Y)	N
S. WOOLLEY		26/8/17	S. Woolley	(Y)	N
A. UPTON		26.8.17	A. Upton	(Y)	N
E. Conlon		26.8.17	E. Conlon	Y	(N)
T. VALSAMAKIS		26.8.12	T. Valsamakis	(Y)	N
M. RAPIAKI		26/8/12	M. Rapiaki	(Y)	N
J. LEEMAN		26/4/12	J. Leeman	Y	(N)
R. LIVINGSTONE		26/8/17	R. Livingstone	(Y)	N
G. LIVINGSTONE	26/8/17	G. Livingstone	(Y)	N	
M. WADD	26/8/17	M. Wadd	Y	(N)	



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Name	Address	Date	Signed	Borough Resident?	
J.S. RATTAN	REDACTED	26.8.2017	J.S. Rattan	<input checked="" type="radio"/>	<input type="radio"/>
Rajveer Rattan		26.8.17	Rajveer Rattan	<input checked="" type="radio"/>	<input type="radio"/>
John Curley		26.8.17	John Curley	<input checked="" type="radio"/>	<input type="radio"/>
M. Crane		26/8/17	M. Crane	<input checked="" type="radio"/>	<input type="radio"/>
Miracle Newson		26.8.17	Miracle Newson	<input type="radio"/>	<input checked="" type="radio"/>
Alex Newson		26.8.17	Alex Newson	<input type="radio"/>	<input checked="" type="radio"/>
S. WIGLEY		26.8.17	S. Wigley	<input checked="" type="radio"/>	<input type="radio"/>
D. WIGLEY		26.8.17	D. Wigley	<input checked="" type="radio"/>	<input type="radio"/>
V. Bunting		26.8.17	V. Bunting	<input type="radio"/>	<input checked="" type="radio"/>
G. Okonji		26.8.17	G. Okonji	<input checked="" type="radio"/>	<input type="radio"/>
G. Black		26.8.17	Graham Black	<input type="radio"/>	<input checked="" type="radio"/>
P. Johnson		26.8.17	P. Johnson	<input type="radio"/>	<input checked="" type="radio"/>
P. Kiteley		26.8.17	P. Kiteley	<input checked="" type="radio"/>	<input type="radio"/>
Peter Whalen		26.8.17	Peter Whalen	<input checked="" type="radio"/>	<input type="radio"/>
RUTH ENGLISH		26.8.17	Ruth English	<input type="radio"/>	<input checked="" type="radio"/>
MALC HARVEY		26-8-17	M. Harvey	<input checked="" type="radio"/>	<input type="radio"/>
A. TOWERS		26.8.17	A. Towers	<input checked="" type="radio"/>	<input type="radio"/>
F. TOWERS		26.8.17	F. Towers	<input checked="" type="radio"/>	<input type="radio"/>
PK ROONEY		26.8.17	PK Rooney	<input checked="" type="radio"/>	<input type="radio"/>
R. NEWMAN		26.8.17	R. Newman	<input checked="" type="radio"/>	<input type="radio"/>



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Name	Address	Date	Signed	Borough Resident?	
M. Hayes	REDACTED	26.8.17	M. E. Hayes	(Y)	N
J. Luo		26.8.17	Jin	(Y)	N
N. MANDALIA		26/8/17	N. Mandalia	Y	(N)
A. Mandalia		26/8/17	A. Mandalia	(Y)	N
D. CULLEN		26/8/17	D. Cullen	(Y)	N
JOE DUNN		26/8/17	Joe Dunn	(Y)	N
Hamish Grant		26/8/17	Hamish Grant	Y	(N)
Ian Calcutt		26/8/17	I. Calcutt	(Y)	N
Jayne Pidell		26/8/17	Jayne Pidell	(Y)	N
G Lewis		26-8-17	G Lewis	Y	(N)
S. VADGAMA		26-8-17	S. Vadama	(Y)	N
P. TUNSTALL		26.08.17	P. Tunstall	(Y)	N
T. TUNSTALL		"	T. Tunstall	(Y)	N
R. Snow		26.8.17	R. Snow	(Y)	N
M. MEEKOSHA		"	M. Meekosha	Y	(N)
B HADDON		26/8/17	B. Haddon	(Y)	N
JULIE SNEATH		26/8/17	Julie Sneath	(Y)	N
ALEX SNEATH		26/8/17	Alex Sneath	(Y)	N
R. Haywood		27/8/17	R. Haywood	(Y)	N
S. Cooper		2	S. Cooper	(Y)	N



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Name	Address	Date	Signed	Borough Resident?	
D. FRAY	REDACTED	26,08,17		Y	<input checked="" type="checkbox"/>
K. Rahman		26/8/17		Y	<input checked="" type="checkbox"/>
A. Stevenson		26/8/17		Y	<input checked="" type="checkbox"/>
H. Matts		26-8-17		Y	<input checked="" type="checkbox"/>
H. Yu		26-8-17		Y	<input type="checkbox"/>
R. Taylor		26/8/17		Y	<input checked="" type="checkbox"/>
Y. Taha		26/8/17		Y	<input type="checkbox"/>
S. STRAY		26/8/17		Y	<input type="checkbox"/>
A. Bewley		"		Y	<input type="checkbox"/>
R. Dowdall		26/8/17		<input checked="" type="checkbox"/>	N
J.M. DOWDALL		26/8/17		<input checked="" type="checkbox"/>	N
S. Smith		26/8/17		<input checked="" type="checkbox"/>	N
M. Smith		26/3/17		<input checked="" type="checkbox"/>	N
V. Vakani		26/7/17		<input checked="" type="checkbox"/>	N
P. Batmangchi		26/7/17		<input checked="" type="checkbox"/>	N
C. Quinn		26/8/17		<input checked="" type="checkbox"/>	N
B. G. Cook		26.8.17		<input checked="" type="checkbox"/>	N
J. P. Sacilotto		26.8.17		<input checked="" type="checkbox"/>	N
P. Udall		28.8.17		<input checked="" type="checkbox"/>	N
L. RAJGOR		28/8/17		<input checked="" type="checkbox"/>	N



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Name	Address	Date	Signed	Borough Resident?	
H. Jackson	REDACTED	26/8/17	H Jackson	Y	<input checked="" type="radio"/> N
D Jackson		26/8/17	D Jackson	Y	<input checked="" type="radio"/> N
G. Russell		26/08/17	G. Russell	Y	<input checked="" type="radio"/> N
J. Tarleton		26/8/17	J Tarleton	Y	<input checked="" type="radio"/> N
D. Tarleton		26/8/17	[Signature]	<input checked="" type="radio"/> Y	N
C. Petero		26/8/17	[Signature]	Y	<input checked="" type="radio"/> N
S. Sayeed		26/8/17	[Signature]	Y	<input checked="" type="radio"/> N
G. Bell		"	G. Bell	<input checked="" type="radio"/> Y	N
F. Jarrams		26/8/17	F. Jarrams	<input checked="" type="radio"/> Y	N
R. Kulkar		26/8/17	[Signature]	<input checked="" type="radio"/> Y	N
Chiamayi Kulkar		26/8/17	[Signature]	<input checked="" type="radio"/> Y	N
[Signature]		26/9/17	[Signature]	<input checked="" type="radio"/> Y	N
J. [Signature]		26/8/17	[Signature]	<input checked="" type="radio"/> Y	N
[Signature]		"	[Signature]	<input checked="" type="radio"/> Y	N
Jon Ortega		26.8.17	J. Ortega	Y	<input checked="" type="radio"/> N
D. [Signature]		26/8/17	D. [Signature]	Y	<input checked="" type="radio"/> N
A. [Signature]		26/8/17	A. [Signature]	<input checked="" type="radio"/> Y	N
S. Wall		"	S. Wall	<input checked="" type="radio"/> Y	N
C. WALL	"	C. Wall	<input checked="" type="radio"/> Y	N	
C. Lemp	26/8/17	C. Lemp	<input checked="" type="radio"/> Y	N	



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Name	Address	Date	Signed	Borough Resident?	
M SMART	REDACTED	26/8/17		<input checked="" type="radio"/>	N
W MEDIE		26/8/17		<input checked="" type="radio"/>	N
Thomas Reel		26/8/17		<input checked="" type="radio"/>	N
K Frost		26/8/17	K Frost	<input checked="" type="radio"/>	N
S. ELsworthly		26/8/17	S. Elsworthly	Y	<input checked="" type="radio"/>
L. SAYER		26.8.17	L. Sayer	<input checked="" type="radio"/>	N
R SWANSON		26/8/17		<input checked="" type="radio"/>	N
R MASTIN		26/8/17		<input checked="" type="radio"/>	N
S. Barrett		26/8/17	S. Barrett	Y	<input checked="" type="radio"/>
K. Mastin		26/8/17		<input checked="" type="radio"/>	N
G. Edwards		26/8/17		<input checked="" type="radio"/>	N
G TUCK		26/8/17		<input checked="" type="radio"/>	N
M Jennings		26/8/17		<input checked="" type="radio"/>	N
F. B. JENNINGS		26/8/2017	F. B. Jennings	<input checked="" type="radio"/>	N
J. MAINE		26/8		<input checked="" type="radio"/>	N
J. O'Brien		26/8	JOB	<input checked="" type="radio"/>	N
K STANTON	26/8		<input checked="" type="radio"/>	N	
S. JONES	26/8		<input checked="" type="radio"/>	N	
D LYSYCIAN	26/8		<input checked="" type="radio"/>	N	
A Jagdev	26/8		<input checked="" type="radio"/>	N	



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Name	Address	Date	Signed	Borough Resident?	
STEPHEN ROBERTS	REDACTED	26.8.17	[Signature]	<input checked="" type="radio"/>	N
EMILIAN SQUIRES		26.8.17	[Signature]	<input checked="" type="radio"/>	N
Ellen Squires		26.8.17	[Signature]	<input checked="" type="radio"/>	N
H. Jones		26.8.17	[Signature]	<input checked="" type="radio"/>	N
N. Stratford		26.8.17	[Signature]	<input checked="" type="radio"/>	N
C. PIERCE		26.8.17	[Signature]	<input checked="" type="radio"/>	N
BACOX		26.8.	[Signature]	<input checked="" type="radio"/>	N
LOUISE H.		26.8	[Signature]	<input checked="" type="radio"/>	N
Jess M. Hoach		26.8	[Signature]	Y	<input checked="" type="radio"/>
Lucy D		26.8.	[Signature]	Y	<input checked="" type="radio"/>
MATT D S. MATHIAS		26/8	[Signature]	Y	<input checked="" type="radio"/>
E. PERIN		26/8	[Signature]	Y	<input checked="" type="radio"/>
J. W. VANN		26/8	[Signature]	<input checked="" type="radio"/>	N
D. BOOLS		26/8	[Signature]	<input checked="" type="radio"/>	N
M Jones		26/8	[Signature]	<input checked="" type="radio"/>	N
J Hunt		26/8	[Signature]	Y	<input checked="" type="radio"/>
A Petre	26/8	[Signature]	Y	<input checked="" type="radio"/>	
Tom B	26-8	[Signature]	<input checked="" type="radio"/>	N	



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Name	Address	Date	Signed	Borough Resident?	
Kevin Walker	REDACTED	26/08	<i>[Signature]</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Stephen Walker		u	<i>[Signature]</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
SATNAV SINGH		26/8/17	<i>[Signature]</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Alan ATTON		26/8/17	<i>[Signature]</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
John Ovens		26/8/17	<i>[Signature]</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
John BATES			<i>[Signature]</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jon Cowling		26/8/17	<i>[Signature]</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Joy Beal			<i>[Signature]</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
R. Wright		26/8/17	<i>[Signature]</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
J. Hoopes		26/8/17	<i>[Signature]</i>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
C. HARRIS		26/8/17	<i>[Signature]</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
D. Harris		u	<i>[Signature]</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Zoe Bainbridge		"	<i>[Signature]</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
SUE KIRK		"	<i>[Signature]</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
KAREN IRVING		"	<i>[Signature]</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Deborah Robin		"	<i>[Signature]</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Chris Taylor		"	<i>[Signature]</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
P. GARRNER		"	<i>[Signature]</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
C. Dent		<i>[Signature]</i>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
Pip Dent		<i>[Signature]</i>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	



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Name	Address	Date	Signed	Borough Resident?	
G. Aird	REDACTED			<input checked="" type="radio"/>	N
B. Chapman			B. Chapman	<input checked="" type="radio"/>	N
C. McCabe			C. McCabe	<input checked="" type="radio"/>	N
K Cusack			K Cusack	<input checked="" type="radio"/>	N
D Cusack				<input checked="" type="radio"/>	N
M. Bassett			M. Bassett	<input checked="" type="radio"/>	N
J. Michelle			J. Michelle	<input checked="" type="radio"/>	N
J. Michelle			J. Michelle	<input checked="" type="radio"/>	N
M. Fisher			M. Fisher	<input checked="" type="radio"/>	N
L. Fisher			L. Fisher	<input checked="" type="radio"/>	N
B. Jennings				<input checked="" type="radio"/>	<input checked="" type="radio"/>
D. Bennett			D. Bennett	<input checked="" type="radio"/>	N
S. Dean				<input checked="" type="radio"/>	<input checked="" type="radio"/>
H. Dean			H. Dean	<input checked="" type="radio"/>	<input checked="" type="radio"/>
S. Ashmore			S. Ashmore	<input checked="" type="radio"/>	N
N. Birchmore			N. Birchmore	<input checked="" type="radio"/>	N
S. Johnson			S. Johnson	<input checked="" type="radio"/>	N
S. Anderson			S. Anderson	<input checked="" type="radio"/>	<input checked="" type="radio"/>
S. Lowe		S. Lowe	<input checked="" type="radio"/>	<input checked="" type="radio"/>	
A.D. Mistry		A.D. Mistry	<input checked="" type="radio"/>	N	



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Name	Address	Date	Signed	Borough Resident?	
S Chandley	[REDACTED]	26/8	[Signature]	(Y)	N
W G K JAMESON		26/8	[Signature]	(Y)	N
[Signature]		26/8	[Signature]	Y	(N)
JUE HAWKES		26/8	[Signature]	(Y)	N
K.S SAHOTA		26/8	[Signature]	(Y)	N
J.K SAHOTA		26/8	[Signature]	(Y)	N
P NOBLEY		26/8	[Signature]	(Y)	N
FRANK ELEY		"	[Signature]	(Y)	N
[Signature]		26/8	[Signature]	Y	(N)
TIONT HAYES		"	[Signature]	Y	(N)
Jal Green		"	[Signature]	(Y)	N
H. Szabol		"	[Signature]	(Y)	N
L. Wigley		"	[Signature]	Y	(N)
GWAHIS		"	[Signature]	[Signature]	(N)
SMARRIOTT		"	[Signature]	(Y)	N
K. Newitt		"	[Signature]	(Y)	N
S ODEWILL		26/8/17	[Signature]	(Y)	N
A WRIGHT		26-8-17	[Signature]	(Y)	N
M. MOORE		26/8/17	[Signature]	(Y)	N
GABRIEL		"	[Signature]	Y	(N)



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Name	Address	Date	Signed	Borough Resident?	
TONY PARULS	REDACTED	26/08/17		<input checked="" type="radio"/>	N
PHIL BEDDING		26/8/17		<input checked="" type="radio"/>	N
TELESA BEDDING		26.8.17		<input checked="" type="radio"/>	N
LIZ GREEN		26.8.17		<input checked="" type="radio"/>	N
R. HINDLEY		26.8.17		<input checked="" type="radio"/>	N
C. TARRATT		26.8.17		Y	<input checked="" type="radio"/>
M. COX		26.8.17		<input checked="" type="radio"/>	N
R. Bhuhri		26/8/17		<input checked="" type="radio"/>	N
H. NUST		26/8/17		<input checked="" type="radio"/>	N
P. PAFEL		26.8.17		<input checked="" type="radio"/>	N
H. P. RATTAN		26.8.17		<input checked="" type="radio"/>	N
A C PATTERSON		26/8/17		<input checked="" type="radio"/>	N
Alina		26/8/17		Y	<input checked="" type="radio"/>
R. NEWELL		26-8-17		<input checked="" type="radio"/>	N
BHAVIK R		26/8/17		<input checked="" type="radio"/>	N
R. PATEL		26/8/17		<input checked="" type="radio"/>	N
O. Singh		26/8/17		<input checked="" type="radio"/>	N
G. Kaur		11		<input checked="" type="radio"/>	N
P. LINNELL		26/8/17		<input checked="" type="radio"/>	N
J. A. LINNELL		26.8.17		<input checked="" type="radio"/>	N



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Name	Address	Date	Signed	Borough Resident?	
HIRAL PATTAN	REDACTED	26/8/17	H PATTAN	(Y)	N
SIAN DAVIES		"	Sian Davies	(Y)	N
D. Lewis		"	D Lewis	(Y)	N
C. KELGALLEN		26/8/17	C Kelgallen	(Y)	N
AMRIT PATTAN		26/8/17	Amrit Patten	(Y)	N
Lyn Wilson		26/8/17	Lyn Wilson	Y	(N)
Arun Sharma		26/8/17	Arun Sharma	Y	(N)
Sean Fyche		"	Sean Fyche	(Y)	N
David Jackson		26/8/17	David Jackson	(Y)	N
Mrs Haywood		26/8/17	Mrs Haywood	(Y)	N
David Foulds		26/8/17	David Foulds	(Y)	N
Lyette Foulds		26/8/17	Lyette Foulds	(Y)	N
Pam Hancock		26.8.17	Pam Hancock	(Y)	N
JOHN MOLONE		26.8.17	John Molone	(Y)	N
ALISON MOLONE		26.8.17	Alison Molone	Y	(N)
NIRAJ PATEL		26.8.17	Niraj Patel	(Y)	N
A. P. Spence		26.8.17	A. P. Spence	Y	(N)
Tina Young		26/8/17	Tina Young	(Y)	N
G. Young	"	G. Young	(Y)	N	
P. Williams	"	P. Williams	(Y)	N	



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We the undersigned petition the council to reject proposals for operation of Brocks Hill Country Park by a Private Profit Making Organisation.

At the meeting of July 6th, 2017 Liberal Democrat and Conservative Party members resolved that a full report and presentation outlining Sports Leisure Management Limited's proposal for running the Brocks Hill centre be brought to the next Council meeting on Tuesday 5 September 2017, covering the key areas of car parking, access and financing arrangements. We petition the council to continue in-house provision.

Name	Address	Date	Signed	Borough Resident?	
Ricky	REDACTED	26/8/17	<i>Ricky</i>	Y	(N)
Harpreet Gill		26/8/17	<i>Harpreet Gill</i>	(Y)	N
S. Roper		26/8/17	<i>S.A. Roper</i>	(Y)	N
M. Roper		26/8/17	<i>M.A. Roper</i>	(Y)	N
S. Underwood		26/8/17	<i>S Underwood</i>	Y	(N)
P. PATEL		26/8/17	<i>P Patel</i>	(Y)	N
R. Rud Kiri		26/8/17	<i>R Rud Kiri</i>	(Y)	N
J. Rud Kiri		26/8/17	<i>J Rud Kiri</i>	(Y)	N
J. Fawcett		26/8/17	<i>J Fawcett</i>	(Y)	N
L. FAWCETT		26/8/17	<i>L Fawcett</i>	(Y)	N
T. WEAVER		26/8/17	<i>T Weaver</i>	Y	(N)
J. Ahluwalia		26/8/17	<i>J Ahluwalia</i>	(Y)	N
C. Wages		26/8/17	<i>C Wages</i>	(Y)	N
Ronald Wages		26/8/17	<i>Ronald Wages</i>	(Y)	N
N. Gordon		26/8/17	<i>N Gordon</i>	(Y)	N
D. CARRER		26/8/17	<i>D.A. Carrer</i>	(Y)	N
Bal		26/8/20	<i>Bal</i>	(Y)	N
R. Bowditch		26/8/17	<i>R Bowditch</i>	(Y)	N
J. Bowditch		26/8/17	<i>J. Bowditch</i>	(Y)	N



The Labour Party may contact you using the details you have supplied. Details may be displayed on the website of Oadby & Wigston Borough Council.

If you would prefer not to be contacted write to 31 Copse Close, Oadby, LE2 4FD.

Reproduced from electronic media, promoted by Rachel Omand on behalf of Matthew Luke, both at 31 Copse Close, Oadby, LE2 4FD.

Agenda Item 17h

MINUTES OF THE MEETING OF THE LICENSING AND REGULATORY COMMITTEE HELD AT THE COUNCIL OFFICES, STATION ROAD, WIGSTON ON WEDNESDAY, 19 JULY 2017 COMMENCING AT 6.35 PM

PRESENT

Councillor Mrs L M Broadley (Chair)
Councillor Mrs K M Chalk (Vice Chair, Acting)

COUNCILLORS

Miss A R Bond
G A Boulter
M H Charlesworth
Mrs H E Loydall

OFFICERS IN ATTENDANCE

Mrs T Aldwinckle (Licensing Enforcement Officer)
T Cawthorne (Environmental Health Officer)
D Gill (Legal Advisor)
S Glazebrook (Interim Head of Communities)
Ms S Lane (Democratic Services Officer / Compliance Officer)
J Mortell (Licensing Officer)

1. APOLOGIES FOR ABSENCE

An apology for absence was received from Councillors Miss M V Chamberlain, R F Eaton, R E Fahey and J Kaufman.

2. APPOINTMENT OF SUBSTITUTES

RESOLVED THAT:

Councillor Mrs K M Chalk assume the Vice Chair for the duration of the meeting only.

3. DECLARATIONS OF INTEREST

None.

4. MINUTES OF THE PREVIOUS MEETING HELD ON 06 APRIL 2017

RESOLVED THAT:

The minutes of the previous meeting of the Committee held on 6 April 2017 be taken as read, confirmed and signed.

5. ACTION LIST ARISING FROM THE MEETING HELD ON 06 APRIL 2017

The Committee heard that the Hackney Carriage and Private Hire Licensing Policy was to be addressed at agenda item 9 (at paras 11.1 and 11.2) and that six Members in total attended the training session on 13 July (at min. ref. 7).

RESOLVED THAT:

The Action List be noted by Members.

6. PETITIONS AND DEPUTATIONS

None.

7. CORPORATE ENFORCEMENT UPDATE

The Committee gave consideration to the report (at pages 7 – 15) as delivered and summarised by the Interim Head of Communities which should be read together with these minutes as a composite document.

A debate thereon was had by Members who considered the following in turn.

Asbestos Case - Marstown Avenue, South Wigston

The Committee was advised that the work was being monitored by the Council and that the Council was initially covering any expenditure but would be pursuing the site owner for costs.

Dog Fouling

The Committee was advised that it was presently unknown how many stray dogs put in kennels were claimed but attempts to re-home are sought and identified owners are charged kennelling fees.

Fly-Tipping

The Committee was advised that as an authority the Council have a responsibility to investigate in an attempt to identify the person responsible for fly-tipping but there was very little that could be done under the Environment Act 1995. It was said that If the identified person admitted guilt, they can be issued with a fixed penalty notice (FPN). Officers advised that if any land was deemed to be in such an unreasonable condition detrimental to its amenity, action could be taken by service of Unity Land notice under section 215 of the Town & Country Planning Act 1990. The Council could compel action under the tenancy agreement if a council-owned property.

Abandoned Vehicles

Members were advised that an abandoned vehicle would be one whereby it had no tax, no MOT, possibly in poor condition and on a highway. A notice would be placed on the vehicle and if the owner came forward, it would not be deemed an abandoned vehicle but the details passed onto the DVLA for any further action.

Food Inspections / Food Hygiene Rating System

The Committee were advised that for new premises, following the business registering with the authority an inspection would then be arranged. If the rating was found to be poor, a re-inspection could take place after a three month period. Food ratings were published on the Council website and passed to the Food Standards Agency. The relevant businesses have 25 days in which to lodge an appeal and the original rating remains until the appeal period has expired.

Enforcement Action

It was noted that the wording on the Corporate Enforcement Report at para. 11.2a (at page 11) needed rewording from fit and proper to not fit and proper.

Members stated that anti-social behaviour around the Launceston Road shops in Wigston had improved significantly over the last few years. Concerns were raised at the number of non-OWBC licensed taxis seen in the area and parking in taxi ranks and a particular ice cream van parking on double yellow lines at the bottom of Bell Street, Wigston. Members also queried whether there was enough capacity within the Licensing Team.

The Committee was advised that Officers were liaising with Leicester City Council regarding the issue and that there was to be a joint operation with Leicestershire Constabulary in late September. Patrols of ranks were also said to take place and those vehicles not eligible to be parked are moved on. It was said that a work capacity review would be undertaken and the results would be brought to a subsequent meeting. It was reported that the complained-of ice-cream van operator had been spoken to and had since been issued with the relevant licence to trade lawfully.

RESOLVED THAT:

The contents of the report be noted.

8. PUBLIC SPACE PROTECTION ORDERS (PSPO'S)

The Committee gave consideration to the report (at pages 16 – 31) as delivered and summarised by the Interim Head of Communities ("the Head of Service") which should be read together with these minutes as a composite document.

A debate thereon has had by Members regarding the PSPO's in which the inclusion of dog fouling was welcomed. Members requested all children's fenced-off play areas be included in Schedule 2 (Dog Exclusion Areas).

The Committee heard that the Head of Service would be meeting with the Local Policing Commander on 20 July and in relation to the PSPO's. Additional areas could be added at any time. It was advised that a report would be brought back on the results of the consultation at the next committee meeting. It was stated that this was a draft policy and that the consultation was currently open to the gauge public feedback.

It was moved by the Chair, seconded by the Vice Chair and

UNANIMOUSLY RESOLVED THAT:

- (i) The implementation of Public Space Protection Orders in the Borough from 1 October 2017 be approved subject to (ii).**
- (ii) Delegated authority be granted to the Monitoring Officer in consultation with the Chair of the Committee to make any necessary amendments to the PSPO's; and**
- (iii) The consultation survey published on the Council's Website be noted.**

9. ENVIRONMENTAL AND LICENSING POLICY REPORT

The Committee gave consideration to the report (at pages 32 - 77) as delivered and summarised by the Interim Head of Communities which should be read together with these minutes as a composite document.

It was acknowledged that a number of minor, administrative amendments to the

Environmental and Licensing Enforcement Policy were required. In response to a concern raised, the Committee was informed that the dispersal and storage of silage on agricultural land was regulated activity and that any related issues were matters reserved unto the Environment Agency to which all referrals are directed.

Members requested that once the necessary amendments had been made to the Environment and Licensing Enforcement Policy that it re-circulated to Members.

UNANIMOUSLY RESOLVED THAT:

- (i) The use of the Environmental and Licensing Enforcement Policy 2017 (attached at Appendix 1) be approved subject to (ii);**
- (ii) Delegated authority be granted to the Head of Communities in consultation with the Chair of the Committee to make any necessary amendments to the Policy;**
- (iii) The provisions, including the extension of the powers of the Licensing Enforcement Officer, under the Anti Social Behaviour and Policing Act 2014 be enacted;**
- (iv) The provisions, including the extension of the powers of Environmental Health Officers, under the Clean Neighbourhoods and Environment Act 2005 be enacted.**

THE MEETING CLOSED AT 7.37 PM



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Chair
.....

Thursday, 12 October 2017
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*Printed and published by Democratic Services, Oadby and Wigston Borough Council
Council Offices, Station Road, Wigston, Leicestershire, LE18 2DR*

Agenda Item 17j

MINUTES OF THE MEETING OF THE POLICY, FINANCE AND DEVELOPMENT COMMITTEE HELD AT THE COUNCIL OFFICES, STATION ROAD, WIGSTON ON TUESDAY, 25 JULY 2017 COMMENCING AT 7.00 PM

PRESENT

Councillor Mrs S B Morris (Chair)
Councillor D A Gamble (Vice Chair)

COUNCILLORS

G S Atwal
E R Barr
L A Bentley
G A Boulter
Mrs K M Chalk
M L Darr
B Dave
R F Eaton
Dr T K Khong

OFFICERS IN ATTENDANCE

S J Ball (Senior Democratic Services Officer / Legal Officer)
M Hone (Interim Chief Finance Officer / Section 151 Officer)
A Thorpe (Planning, Development and Regeneration Manager)

OTHERS IN ATTENDANCE

A Persaud (CW Audit Services, Audit Manager - Internal Auditor)
T Crawley (KPMG, Director - External Auditor)

1. APOLOGIES FOR ABSENCE

An apology for absence was received from Councillors J W Boyce, R E Fahey, J Kaufman and R E R Morris.

2. APPOINTMENT OF SUBSTITUTES

None.

3. DECLARATIONS OF INTEREST

Councillor G A Boulter declared a non-pecuniary interest in agenda item 18 insofar as the applicant was known to him in his capacity as a Borough and County Councillor.

4. MINUTES OF THE PREVIOUS MEETING HELD ON 28 MARCH 2017

RESOLVED THAT:

The minutes of the previous meeting of the Committee held on 28 March 2017 be taken as read, confirmed and signed.

5. ACTION LIST ARISING FROM THE MEETING HELD ON 28 MARCH 2017

The Committee was informed that all but the fourth action point in relation the Annual

Health and Safety Plan (at min. ref. 84) arising had been duly completed.

RESOLVED THAT:

The Action List be noted by Members.

6. PETITIONS AND DEPUTATIONS

None.

7. ANNUAL INTERNAL AUDIT REPORT 2016/17

The Committee gave consideration to the report and appendix (at pages 13 - 30) as jointly-delivered and summarised by the Interim Chief Finance Officer / Section 151 Officer and Audit Manager at CW Audit Services, Mr Anand Persaud, which should be read together with these minutes as a composite document.

The Committee heard that the overall audit opinion given was that of significant assurance and that there generally was a sound system of internal controls in place designed and in the main consistently applied to meet the Council's objectives. It was reported that there were two weaknesses in control i.e. budgetary control /medium-term financial strategy (MTFS) and compliance with financial regulations therefore limiting the levels of assurance given in those areas. These were to be addressed in more explicit terms in a revised draft of the Annual Governance Statement (AGS).

The Committee requested that a follow-up report in relation to those audit areas given 'moderate' assurance be brought back to the next meeting of the Committee.

It was moved by the Chair, seconded by the Vice Chair and

UNANIMOUSLY RESOLVED THAT:

- (i) The report included on the audit opinion and the adequacy and effectiveness of the Council's arrangements for governance, risk management and internal control be noted; and**
- (ii) The conclusion that the Council has an effective internal audit service be supported by Members.**

8. ANNUAL EXTERNAL AUDIT ISA 260 GOVERNANCE REPORT 2016/17

The Committee gave consideration to the Annual External Audit ISA 260 Governance Report for 2016/17 ("the 2016/17 report") tabled at the meeting as jointly-delivered and summarised by the Interim Chief Finance Officer / Section 151 Officer ("Chief Finance Officer") and the KPMG Director, Mr Tony Crawley, which should be read together with these minutes as a composite document.

The Committee was advised that there were delays in bringing the 2016/17 report to Members ahead of the meeting due to the intensity of the work required within what was a trial-run of the revised timetable for audit submissions to be implemented from the next financial year. It was said that assurances had been received from the Senior Management Team (SMT) to ensure the proper preparation of audit working papers and the deadline for closure was to be met in the future. An update report on the final position for 2016/17 was to be prepared and circulated in due course.

The Committee heard that it was anticipated that an unqualified audit opinion on the

Council's 2016/17 financial statements was to be issued by 30 September and that the Annual Governance Statement complied with all issued guidance. It was said that the Council had also made proper arrangements to ensure it took properly informed decisions, worked with partners and other third parties and deployed resources to achieve planned and sustainable outcomes for taxpayers and local people. Members were asked to submit any technical questions to the Chief Finance Officer outside the meeting, the responses to which would be circulated to all Members in due course.

The Committee was further advised that: a full review of intangible assets was to be carried out as part of the year-end asset rationalisation exercise to be completed by September 2017 and; the Chief Finance Officer was to meet with pension fund actuaries at the appropriate times to duly review and document actuarial assumptions. The latter was said to be accorded particularly significance given their potential impact on the sufficiency of pension contributions and the triennial review status of the pension fund by the pension provider, Leicestershire County Council.

The Committee requested that the risk implications of actuarial assumptions on the pension scheme be ascertained and quantified with a view to arranging a Members' seminar on the same.

It was moved by the Chair, seconded by the Vice Chair and

UNANIMOUSLY RESOLVED THAT:

The contents of the Annual External Audit ISA 260 Governance Report for 2016/17 be considered and accepted.

9. STATEMENT OF ACCOUNTS 2016/17

The Committee gave consideration to the Statement of Accounts for 2016/17 tabled at the meeting as delivered and summarised by the Interim Chief Finance Officer / Section 151 Officer which should be read together with these minutes as a composite document.

The Committee was advised that there were similar delays in bringing the Statement of Accounts for 2016/17 to Members ahead of the meeting due to the foregoing reasons (at min. ref. 8).

It was moved by the Chair, seconded by the Vice Chair and

UNANIMOUSLY RESOLVED THAT:

- (i) The Statement of Accounts for the year 2016/17 be approved;**
- (ii) The Chief Finance Officer / Section 151 Officer be delegated authority to agree minor alterations to the statement as recommended by the Council's auditor; and**
- (iii) The "Letter of Representation" to be signed by the Chief Finance Officer / Section 151 Officer and the Chair of this Committee following this meeting be approved.**

10. ANNUAL GOVERNANCE STATEMENT 2016/17

The Committee gave consideration to the report and appendix (at pages 31 - 48) as delivered and summarised by the Interim Chief Finance Officer / Section 151 Officer which should be read together with these minutes as a composite document.

The Committee was reassured that the two weaknesses identified in the Annual Internal Audit Report 2016/17 aforementioned (at min. ref. 7) were to be addressed in more explicit terms in a revised draft of the AGS.

It was moved by the Chair, seconded by the Vice Chair and

UNANIMOUSLY RESOLVED THAT:

The Annual Governance Statement for the year 2016/17 as set out in the Appendix (as to be amended) be approved and referred to the Leader of the Council and Chief Executive for formal certification.

11. COMMITTEE BUDGET OUTTURN REPORT 2016/17

The Committee gave consideration to the report and appendices (at pages 49 - 54) as delivered and summarised by the Interim Chief Finance Officer / Section 151 Officer which should be read together with these minutes as a composite document.

The Committee was advised that, in addition to the headline variances outlined at para. 3.2 of the report (at page 49), the variance recorded against the holding account marked '39901 - Senior Management Team' at Appendix 1 (at page 52) accounted for extraordinary budget allocations necessary to ensure the proper and satisfactory conclusion of the ongoing grievance and disciplinary investigations.

RESOLVED THAT:

The provisional Committee Budget Outturn Position for 2016/17 be noted by Members.

12. OVERALL COUNCIL POSITION OUTTURN REPORT 2016/17

The Committee gave consideration to the report and appendices (at pages 55 - 60) as delivered and summarised by the Interim Chief Finance Officer / Section 151 Officer which should be read together with these minutes as a composite document.

The Committee was advised that the revenue budget marked 'Horsewell Lane Project Professional Fees' of £13,900 at para. 7 (at page 57) to be carried forward was to be headed as a revenue budget until such time as any capital scheme in relation to the regeneration of Horsewell Lane, Wigston was to be brought forward and agreed.

It was moved by the Chair, seconded by the Vice Chair and

UNANIMOUSLY RESOLVED THAT:

- (i) The provisional Overall Council Position Outturn Positions for both the General Fund and Housing Revenue Account for 2016/17 be noted by Members; and**
- (ii) The requested revenue and capital carry forwards (as set out at para. 7 of the report) be approved.**

13. TREASURY MANAGEMENT ANNUAL REPORT 2016/17

The Committee gave consideration to the report and appendices (at pages 61 - 75) as delivered and summarised by the Interim Chief Finance Officer / Section 151 Officer which should be read together with these minutes as a composite document.

RESOLVED THAT:

The contents of the report be noted by Members.

14. INTERNAL AUDIT PROGRESS REPORT 2017/18

The Committee gave consideration to the report and appendix (at pages 76 - 92) as jointly-delivered and summarised by the Interim Chief Finance Officer / Section 151 Officer and Audit Manager at CW Audit Services which should be read together with these minutes as a composite document.

The Committee heard that the agreed internal audit plan for 2016/17 has been substantially completed, with four audit reviews outstanding from 2016/17 and one from 2015/16. Those reviews outstanding were said to be a result of knowledge gap created by certain Officers having left the Council. Since the last report in March 2017, five full reviews for 2016/17 had been completed and awarded either a moderate or significant assurance. It was said that assurances had been received by SMT that the remaining 22 audit recommendations would be signed-off imminently.

The Committee was also advised that although records relating to the procurement of seven vehicles in 2016/17 could not be located for the audit process, this did not in itself necessarily suggest any undue impropriety. The implementation of robust saving plans to achieve financial balance over the term of the current MTFS was said to be in working progress following the meeting of the Council on 6 July at which an range of considered budget options for 2018/19 and 2019/20 were reviewed.

The Committee underlined the significance of addressing the high risk/priority matters raised in the report sooner rather than later and requested that a follow-up report in relation to those outstanding audit recommendations marked 'High' (1) or 'Medium' (2) be brought to the next meeting of the Committee. Members also emphasised the need for a balanced and benchmarked approach when market testing sub-constructors and the costs thereof *vis-à-vis* existing contractors.

RESOLVED THAT:

The content of the progress report for 2016/17 and 2017/18 be noted.

15. TIMETABLE: BUDGET OPTIONS 2018/19 AND 2019/20

The Committee gave consideration to the report (at pages 93 - 94) as delivered and summarised by the Interim Chief Finance Officer / Section 151 Officer which should be read together with these minutes as a composite document.

The Committee was advised that the budget option marked 'Administrative Offices' (at page 94) encompassed the office facilities located at the Bushloe House, the Depot and Brocks Hill sites. A detailed report on each was said to follow.

It was moved by the Char, seconded by the Vice Chair and

UNANIMOUSLY RESOLVED THAT:

- (i) The contents of the report be noted; and**
- (ii) The timetable for bringing back more detailed reports on each budget proposal (as set out in Appendix 1) be approved.**

16. COLLECTION AND WRITE-OFF OF MISCELLANEOUS DEBTORS

The Committee gave consideration to the report (at pages 96 - 98) as delivered and summarised by the Interim Chief Finance Officer / Section 151 Officer which should be read together with these minutes as a composite document.

RESOLVED THAT:

The contents of the report be noted by Members.

17. COURT DUTIES: LOCALLY COLLECTED TAXES

The Committee gave consideration to the report (at pages 99 - 100) as delivered and summarised by the Interim Chief Finance Officer / Section 151 Officer which should be read together with these minutes as a composite document.

It was moved by the Chair, seconded by the Vice Chair and

UNANIMOUSLY RESOLVED THAT:

Under the provisions of Section 223 of the Local Government Act 1972, that the Revenues Team Leader, Senior Recovery Officer, and Recovery Officer be duly authorised to appear in the Magistrates' Court on behalf of Oadby & Wigston Borough Council in respect of all duties concerning locally collected taxes.

18. ELLIOTT HALL YOUTH AND COMMUNITY CENTRE, SOUTH WIGSTON

The Committee gave consideration to the report and appendix (at pages 101 - 123) as delivered and summarised by the Planning, Development and Regeneration Manager which should be read together with these minutes as a composite document.

A debate thereon was had whereby some Members raised reservations regarding the proposed sum of the grant in relation to securing value for money. The Committee was advised that the sum was to be funded from the interest accrued from the section 106 monies derived from the development at the Tesco Superstore, South Wigston and was assured that its spending would be closely monitored to ensure value and that no other projects were to be compromised by its proposed grant. It was said that planning permission for the factory's change of use had been granted.

It was moved by Councillor L A Bentley, seconded by the Vice Chair and

UNANIMOUSLY RESOLVED THAT:

- (i) A grant of £30,000 to 'Step Out South Wigston Youth Group' towards the establishment of the Elliott Hall Youth and Community Centre in South Wigston from funds identified in the Council's Capital Programme for 2017/18 (as set out in para. 3.4) be approved in principle; and**
- (ii) Delegated authority be granted to the Chief Executive in consultation with the Chair of the Committee to agree the terms on which the grant is provided to 'Step Out South Wigston Youth Group'.**

19. HOUSING WHITE PAPER: INCREASE IN PLANNING FEES IN THE BOROUGH

The Committee gave consideration to the report (at pages 124 - 126) as delivered and summarised by the Planning, Development and Regeneration Manager which should be

read together with these minutes as a composite document.

RESOLVED THAT:

A 20% increase in planning fees in the Borough order to invest this additional fee income in the planning department be noted.

20. PROPOSED REVISED ORGANISATIONAL POLICIES

The Committee gave consideration to the report and appendices (at pages 127 - 227) as delivered and summarised by the Interim Chief Finance Officer / Section 151 Officer which should be read together with these minutes as a composite document.

A debate thereon was had whereby the Committee generally commended the revised policies. It was requested however that the proscription of recording equipment at formal meetings contained at part 8.1 of the proposed Grievance Policy and Procedure (at page 5/134) be reconsidered by Officers with a view to remove this from the Policy as such recordings were considered as acceptable by Members. Members stated that the maternity policy ought to be extended to include paternity matters. Access to similar corporate alert system was also said to be desirable to forewarn Members of the potential risks when arranging to meet with residents.

The Committee was advised that in relation to the proposed Sickness Absence Management Policy and Procedure, employees with stress-related illnesses or suffering from bereavement were offered the necessary assistance and provision e.g. counselling from external professionals if required. All affected employees finding themselves in such circumstances were said to be treated by the Council with an appropriate measure of discretion and compassion as was to be expected.

It was moved by the Chair, seconded by the Vice Chair and

UNANIMOUSLY RESOLVED THAT:

- (i) The following Organisational Policies be approved:**
 - (a) Grievance Policy and Procedure 2017 subject to (ii);**
 - (b) Maternity Policy and Procedure 2017;**
 - (c) Sickness Absence Management Policy and Procedure 2017; and**
 - (d) Lone Working Policy and Procedure 2017**
- (ii) The proscription of recording equipment at formal meetings contained at part 8.1 of the proposed Grievance Policy and Procedure (at page 5) be reconsidered by Officers with a view to remove.**

THE MEETING CLOSED AT 8.49 PM



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Chair
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Tuesday, 31 October 2017
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